

Mayor's Residence  
Clifton, Virginia  
12 January 1960

The regular monthly meeting of the Town Council of Clifton, Virginia was convened by the Mayor at 8 pm with the following members present:

W. Swen Elgin, Mayor (Mrs.) Lorena R. Selby, councilwoman  
R. Randolph Buckley, councilman (Mrs.) Virginia E. Sweeny, clerk  
John Mahoney, treasurer

Minutes of the meeting of 17 November were read and approved.

Since illness among members prevented obtaining a quorum during December and on 5 January, the following authorized expenditures made during that period were presented for approval of the Council. It was moved and seconded that they be approved. Motion carried unanimously.

Town Sergeant Nov salary/expenses	\$ 40.00
Deputy Town Sergeants Crouch/Brill, Nov.	35.00
Trash Collection, November	24.00
Town Sergeant Dec salary/expenses	40.00
Deputy Town Sergeants, Crouch/Brill, Dec.	35.00
Trash collection, December	24.00
Clerk, Oct-Dec salary	30.00
Treasurer, Oct-Dec salary	15.00
State of Virginia, Oct-Dec FICA	13.50

Mr. Buckley reported that the community Christmas party had been held as scheduled, and moved that the sum of \$20.00 be paid to the Recreation Committee to defray a portion of the expenses. Motion was seconded and carried unanimously.

The mayor reported that he had spoken with John Webb and John Donovan who would draw up a change in wording of the Town Charter to retain the present procedures.

Letter was read from the Health Department relative to a survey made by their contractor of rodent infestation in the corporation. The clerk was instructed to send a letter to all residents of the Town of Clifton embodying the contents and conclusions of the survey report. These letters will be delivered by the Town Sergeant.

The mayor reported that Edgar Poe had requested increased amount for collection of trash. After some discussion, the mayor was asked to contact Mr. Shaeffer and find out whether he knew of anyone interested in bidding on this work. The matter will not be decided until there is further information on possible bidders.

The mayor reported that Mr. Millen had requested that extra deputies be appointed to help on Saturday nights. The mayor was authorized to swear in any men he felt would be willing and able to serve without pay.

Plans have been drawn up for the proposed new Post Office Building, and the mayor reported that Congressman Broyhill is working on the matter of rental to be paid.

After some discussion it was moved and seconded that a use permit be granted for the Norfolk property to be used as a furniture shop. Motion carried unanimously and the clerk was directed to so inform lawyers representing the prospective buyer.

There being no further business to come before the meeting, it stood adjourned at 9:05 pm.

Respectfully submitted,

APPROVED:

(Mrs.) Virginia E. Sweeny, Clerk

W. Swen Elgin, Mayor

Mayor's Residence  
Clifton, Va.  
16 February 1960

The regular monthly meeting of the Town Council of Clifton, Va. was convened by the mayor at 8 pm with the following members present:

W. Swen Elgin, mayor	Mrs. Lorena R. Selby, councilwoman
R. R. Buckley, councilman	Mrs. Virginia E. Sweeny, clerk
Mrs. Ruth Wolford	

Minutes of the meeting of 12 January 60 were read and approved.

The clerk read the written resignation of John Mahoney as Council Member and Treasurer.

It was moved and seconded that the resignation of John Mahoney be accepted. Motion carried. It was moved and seconded that Mrs. Ruth Wolford be appointed to fill the unexpired term as Council Member and Treasurer of the Town of Clifton. Motion carried.

The following authorized expenditures were presented and approved for payment by unanimous vote of members present:

Town Sergeant, January salary/expenses	\$40.00
Deputy Town Sergeants, Jan sal/exp	35.00
Trash collection, January	24.00
Freeman & Sherbourne, Insurance premiums	60.33
Community Christmas Party donation	20.00

The mayor reported that the treasurer's books had been looked over and balanced as of the November bank statement. Since these books were audited in the spring, it was moved and seconded that the matter of further audit be referred to the new treasurer, and if she so decided audit can be conducted. Motion carried.

The mayor ~~swore~~ in the new council member and treasurer.

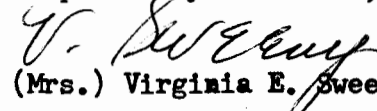
It was reported that the matter of changes in the corporation charter had been taken up with Mr. Donovan and Mr. Webb, and that it was suggested that the matter be settled with the County Electoral Board instead of by charter amendment. The mayor will talk with Mrs. Gaskins on this matter.

Mr. Shaeffer knows of several people who may be interested in trash collection bid; the matter will be temporarily deferred, pending more information.

The mayor reported that he is deputizing Mr. Taylor and Mr. Cobb if possible for help on Saturday nights only, and without pay.

There being no further business to come before the meeting, it stood adjourned at 8:50 pm.

Respectfully submitted,

  
(Mrs.) Virginia E. Sweeny, Clerk

APPROVED:

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W. Swen Elgin, Mayor

Feb. 16/60. Town Council Presented  
Books ren audited - to (Treasurer.)

with Bal as shown -

Savoy Nat. Bank. \$958.46

Cash Bal on Hand 15.00

total 973.46

(Arl. Bldg & Loan Fund with  
Dividends - Bal - \$1,497.41) "as is"

Warranted Requests by Sec.

Disbursements - (from Savoy Nat Bank)

Cheeks - #336-37-38-39-40 & 341

total amt. \$179.33.

Bal. on Hand - in

Savoy Bank -

779.13

15.00

Cash on hand

\$794.13

total

Ruth Halford Treasurer -

Town Council Chambers  
Clifton, Virginia  
5 April 1960

The regular meeting of the Town Council of Clifton, Virginia was convened by the mayor at 8 pm with the following members present:

W. Swem Elgin, mayor	Mrs. Virginia E. Sweeny, clerk
R. R. Budkley, councilman	Mrs. Ruth H. Wolford, treasurer
Mrs. Lorena R. Selby, councilwoman	

The following bills were presented and duly approved for payment by unanimous vote of the members present:

Town Sergeant, March salary/expenses	\$40.00
Deputy Town Sergeants, Mar sal/exp	35.00
Treasurer, Jan-Mar salary	15.00
FICA, Jan-Mar	16.20
Lamb Seal & Stencil, Auto Tags	36.33

The mayor reported that the Southern Railway System had promised to fix the drainage problem at the Clifton Station. A temporary job will be done now, and more permanent improvement made later. The mayor will also take further action to have ditching done at the Payne property.

It was moved and seconded that the following resolution be adopted and a copy thereof forwarded to the Fairfax County Electoral Board:

BE IT RESOLVED, that the Fairfax County Electoral Board be authorized to print ballots for the 14 June 1960 municipal election.

Motion carried unanimously.

There being no further business to come before the meeting at this time, it stood adjourned at 9 pm.

Respectfully submitted,

(Mrs.) Virginia E. Sweeny  
Clerk

APPROVED:

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W. Swem Elgin, Mayor

Town Council Chambers  
Clifton, Virginia  
1 March 1960

The regular monthly meeting of the Town Council of Clifton, Virginia was convened by the clerk in the absence of the mayor (due to Congressional session). It was moved and seconded that Mrs. Selby act as chairman. Motion carried. Following members were present:

R. Randolph Buckley, councilman

Mrs. Ruth Wolford, Treasurer

Mrs. Lorena Selby, acting chairman

Mrs. Virginia E. Sweeny, clerk

Minutes of the February meeting were read and approved.

The following bills were presented and duly approved for payment by unanimous vote of members present:

Town Segeant, February salary/expenses	\$40.00
Deputy Town Sergeants, Feb sal/exp	35.00
Trash collection, February	24.00

It was further moved and seconded that the Treasurer be authorized the expenditure of \$5.00 for envelopes and stamps. Motion carried.

The treasurer read the attached report for the month of February.

It was moved and seconded that the ABC check in the amount of \$910.23 be withdrawn from the Arlington Building and Loan account and entered in the General Fund account at the National Bank of Fairfax following receipt of the next dividend payment. Motion carried.

The matter of further action regarding rat infestation was brought up for discussion, and tabled for the time being.

There being no further business to come before the meeting it stood adjourned at 8:45 pm.

Respectfully submitted,

  
(Mrs.) Virginia E. Sweeny, Clerk

APPROVED:

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Lorena R. Selby, Acting Chairman



Town Council Chambers  
Clifton, Virginia  
12 May 1960

The regular meeting of the Town Council of Clifton, Virginia was convened by the clerk in the absence of the mayor (due to illness) at 8 pm. It was moved and seconded that Mrs. Selby act as chairman. Motion carried. The following members were present:

Mrs. Lorena R. Selby, chairman	Mrs. Virginia E. Sweeny, clerk
Mr. R. Buckley, councilman	Mrs. Ruth H. Wolford, treasurer

Minutes of the previous meeting were read and approved.

The treasurer reported in accordance with the attached report, which was accepted as read.

The following bills, previously warranted by the clerk 2 May in accordance with instructions of the mayor, were presented and duly authorized by unanimous vote of those present:

Town Sergeant, April salary/expenses	\$40.00
Deputy Town Sergeants, Apr sal/exp	35.00
Trash collection, April	24.00

It was moved and seconded that the following election officials be nominated for appointment by the Fairfax County Electoral Board: Ruell Fugett, judge; Mrs. Alice Woodyard, judge; Mrs. Inez Kincheloe, clerk. Motion carried unanimously.

There being no further business to come before the meeting, it stood adjourned at 8:45 pm.

Respectfully submitted,



(Mrs.) Virginia E. Sweeny  
Clerk

APPROVED:

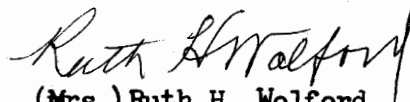
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(Mrs.) Lorena R. Selby, Chairman

12 May 1960

Treasurer's Report, Town of Clifton

5 April 60 - Balance in National Bank of Fairfax		\$690.13
Debit April warrants	\$166.53	523.60
Credit 18 April (61 auto tags)	\$610.00	1,133.60
Debit 8 May for May warrants (#354 through #357)	99.00	1,034.60
Balance on hand this date, General Fund		\$ 1,034.60
Balance on hand this date, Park Fund		\$ 1,497.41

  
(Mrs.) Ruth H. Wolford  
Treasurer



Town Council Chambers  
Clifton, Virginia  
7 June 1960

The regular meeting of the Town Council of Clifton, Virginia was convened by the mayor at 8 pm, with the following members present:

W. Swem Elgin, mayor	Virginia E. Sweeny, clerk
R. R. Buckley, councilman	Ruth H. Wolford, Treasurer
Lorena Selby, councilwoman	

The minutes of the May meeting were read and approved.

The following bills were presented and duly approved for payment by unanimous vote of members present:

Town Sergeant, May salary/expenses	\$40.00
Deputy Town Sergeants, May sal/exp	35.00
Trash collection, May	24.00
Independent Printers, for ballots	8.00

The clerk reported that John Gunther had returned his Clifton Auto Tag with a request for refund due to short period of use before his move to West Virginia. Due to the fact that there is not provision in either county or town law to authorize such a refund, it was moved and seconded that no refund be made on this tag. Motion carried.

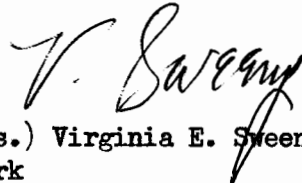
The treasurer reported as attached hereto.

There was some discussion of the replacement<sup>ment</sup> of the street light at Pope's Head Road by a sodium vapor light, and it was suggested that this be placed on the other side of the road, on the White property. If a second sodium unit can be obtained, it will be placed at the road end intersection of 645 and 659.

The clerk was instructed to secure a copy of the Fairfax County ordinance effective 1 July relative to use of fire arms in the county.

There being no further business to come before the meeting, it stood adjourned at 9 pm.

Respectfully submitted,

  
(Mrs.) Virginia E. Sweeny  
Clerk

APPROVED: 

W. Swem Elgin, Mayor

Apr Bal in Bank -  
\$1133.60

May Salaries & expenses - 99.00  
→ \$1034.60  
Deposit May 13/60 - 60.00  
Bal = \$1094.60

Dr. Drury.

Town Council Chambers  
Clifton, Virginia  
11 July 1960

The regular meeting of the Town Council of Clifton, Virginia was convened at 8 pm by the mayor with the following members and visitor present:

W. Swann Elgin, Mayor	Mrs. Virginia E. Sweeny, Clerk
Mrs. Lorena R. Selby, Councilwoman	Mrs. Ruth H. Wolford, Treasurer
Mr. Ruben Hicks, Prince William Electric Cooperative	

Minutes of the June meeting were read and approved.

The mayor presented Mr. Hicks, who expressed his desire to obtain a franchise for his organization from the Town of Clifton, and explained the actions necessitated by law previous to the granting of such a franchise: (1) request for bids in the form of a resolution passed by the council, and setting dates to receive bids; (2) publication of this resolution in 4 consecutive issues of a paper read by the local citizens; (3) corporation receiving franchise pays for advertising the resolution; (4) the bid of the Prince William Electric Cooperative will contain considerations offered in return for the franchise.

It was moved and seconded that the following resolution be adopted:

That the attached draft ordinance be advertized with legal notice as follows:

NOTICE is hereby given in pursuance of Section II of an ordinance approved 11 July 60 that bids shall be received for the franchise privilege and rights proposed to be granted by the following ordinance, by the presiding officer of the Council of the Town of Clifton, Virginia, at the regular meeting of said Council, which will be held in the Council Chamber, on the 8th day of August, 1960, at the hour of 8 o'clock P.M., and after the receiving and opening of such bids, the council will proceed with the consideration of the granting of the said proposed franchise in the mode prescribed by law.

All bids must be in writing. The right is hereby expressly reserved to reject any and all bids. The proposed franchise ordinance is in the words and figures following:

Motion carried unanimously. Advertisement will be in the Manassas Journal.

The following bills were presented and approved for payment by unanimous vote of members present:

Bills previously warranged at request of Fairfax County Electoral Board -

Ebner Duncan, FCEB meeting	\$5.00
Paul C. Kincheloe, " "	5.00
Ceres H. Gaskins " "	5.00
Ruell Fugett, registrar/judge	44.48
Alice Woodyard judget	15.00
Inez Kincheloe clerk	15.00

Current bills -

Town sergeant, June sal/exp	40.00
Deputy town sergeants, June s/e	35.00
Trash collection, June	24.00
Treasurer, April thru June	15.00
FICA, April thru June	14.40

It was moved and seconded that the following ordinance be adopted:

BE IT ORDAINED by the Town Council of Clifton, Va. as follows, to wit:

Section I - Definitions:

(a) The term "gun" shall include any firearm, rifle, shotgun, revolver, pistol, air-gun, air rifle, or any similar mechanism by whatever name known, which is designed to expel a projectile through a gun barrel by the action of any explosive, gas, or compressed air.

(b) The term "missile" shall mean any projectile propelled by a self contained propellant.

Section II

It shall be unlawful for any person to discharge a gun in the Town of Clifton or to discharge a missile anywhere in the Town of Clifton, except that this prohibition shall not apply to the following:

(a) The discharge of guns on any target or rifle range established and operated by any police or law enforcement department.

(b) The discharge of guns in a private basement or cellar target range.

(c) The discharge of guns in defense of one's life or to kill any dangerous or destructive wild animal.

(d) The discharge of guns by any duly authorized peace officer or law enforcement official acting in the proper performance of his duties.

(e) The discharge of blank cartridges in theatrical performances, sporting events, or to the firing of salutes at military funerals or other military affairs.

### Section III

It shall be unlawful for any person to use, employ or discharge any gun in a reckless or careless manner or so as to endanger the life or property of another.

### Section IV

Transfer of guns to minors: Exceptions:

It shall be unlawful for any person to give, sell, rent, lend, or otherwise transfer any gun as defined by this ordinance, or any projectile therefor within ~~Fairfax County~~ *the Town of Clifton* to a minor under the age of 16 years, except where the relationship of parent and child, guardian and ward, or adult instructor and pupil, exists between such person and the minor.

### Section V - Carrying and discharge of guns by minors:

It shall be unlawful for any minor under the age of 16 years to carry any gun on the public highways or public lands of the Town of Clifton unless accompanied by an adult where the relationship of adult and minor is that of parent and child, guardian and ward, or instructor and pupil. This section shall not apply to a gun carried unloaded in a completely closed carrying case or when completely and securely wrapped and not concealed on the person. It shall also be unlawful for any minor under the age of 16 years to discharge a gun anywhere in the Town of Clifton unless in the presence and under the supervision of an adult bearing the relationship defined above in this section.

### Section VI - Penalty:

Any person who shall violate any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and shall be punished by a fine not to exceed fifty dollars (\$50.00), or imprisonment not to exceed ten days (10 days), or both, for each offense committed under the provisions of this ordinance.

BE IT FURTHER ORDAINED That this ordinance be, and the same is hereby made effective on and after 11 July 1960.

Motion carried. Clerk was instructed to forward enactment to Fairfax Clerk of Court.

Treasurer's statement is attached hereto.

There being no further business to come before the meeting, it stood adjourned at 9 pm.  
R

Respectfully submitted,

*V. Sweeney*  
(Mrs.) Virginia E. Sweeny, Clerk

APPROVED:

\_\_\_\_\_  
W. Swen Elgin, Mayor

Mrs. Dwyer - July 5/60

Bal on hand Jun 7-60 -  
\$ 982.60

Cash on hand 30.00

Expenses - 15.00

Bal - \$ 967.60

Jun 25 Express. 74.48

July 5 - deposit - 893.12  
30.00

Bal on July 5 - \$ 923.12

A N O R D I N A N C E

To provide for the grant by the Town of Clifton, Virginia, to a person or persons, or to a corporation, its successors and assigns, hereafter to be ascertained in the mode prescribed by law, of the right for the term and upon the conditions herein stated, to use the streets alleys and public places of said Town, and to acquire, erect, maintain and use, and if now constructed to maintain and use, poles, towers, wires and appliances over and along, and to acquire, construct, maintain and use, and if now constructed to maintain and use, conduits or subways, including necessary manholes, and to run cables and wires in, under and along the streets, alleys and public places of said Town, for the purpose of distributing and transmitting electric current for light, heat and power at any point within the corporate limits of said Town, as the same now exist or may hereafter be extended or altered.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF CLIFTON,  
VIRGINIA:

I. That there shall be granted in the mode prescribed by law for franchise grants and upon the conditions hereinafter specified, the rights and privileges on, over and under the streets, alleys and public places of the Town of Clifton, Virginia, embodied in the following draft of an ordinance entitled:

A N O R D I N A N C E

To grant to \_\_\_\_\_

its successors and assigns, the right for the term and upon the conditions herein stated, to use the streets, alleys, and public places of the Town of Clifton, Virginia, and to acquire, erect, maintain and use, and if now constructed to maintain and use, poles, towers, wires and appliances over and along, and to acquire, construct, maintain and use, and if now constructed to maintain and use, conduits or subways, including necessary manholes, and to run cables and wires in,

under and along the streets, alleys and public places of said Town for the purpose of distributing and transmitting electric current for light, heat and power, and to supply and sell electric current for light, heat and power at any point within the corporate limits of said Town, as the same now exist or may hereafter be extended or altered.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF CLIFTON,

VIRGINIA:

Section 1. That the right is hereby granted unto \_\_\_\_\_ hereinafter referred to as the "grantee" its successors and assigns, for the term and subject to the conditions and limitations hereinafter stated, to use the streets, alleys and public places of the Town of Clifton, Virginia, hereinafter referred to as the "Town", and to acquire, erect, maintain and use, and if now constructed to maintain and use, poles, towers, wires and appliances over and along, and to acquire, construct, maintain and use, and if now constructed to maintain and use, conduits or subways, including necessary manholes, and to run cables and wires in, under and along the streets, alleys and public places of the Town, for the purpose of distributing and transmitting electric current for light, heat and power, and to supply and sell electric current for light, heat and power at any point within the corporate limits of the Town, as the same now exist or may hereafter be extended or altered.

Section 2. From and after the date on which this ordinance shall become effective, the poles and other structures in, under and along the streets, alleys and public places of the Town, authorized by this ordinance to be located and constructed shall be located at reasonably suitable and convenient points.



if and when requested by the Mayor or other proper administrative officer of the Town, the grantee shall, from time to time, file with the Town plans showing the location of proposed additional poles or structures, and obtain a permit therefor prior to their construction in, under and along the streets, alleys and public places of the Town.

Section 3. In the location and erection of the poles, conduits and other structures and fixtures and in stringing the wires as herein authorized, the said grantee shall have the right to trim, cut and keep clear of its wires and fixtures the trees in and along the streets, alleys and public places of the Town, but shall not cut or otherwise injure said trees to any greater extent than is reasonable necessary in the construction, maintenance and operation of the said poles, wires, fixtures and other structures of the said grantee as herein authorized and provided.

Section 4. In the event the said grantee shall, in the construction or repair of its works, injure any pavement, sidewalk, sewer, water or other pipe or works belonging to the Town, it shall, upon notice thereof from the Mayor, promptly repair the same at its own cost and expense.

Section 5. The said grantee shall, when so requested by the Council of the Town, permit its poles, towers and other structures to be used without compensation by said Town for the purpose of placing thereon any traffic lighting, fire or police alarm, telegraph or telephone wires which may be necessary for the exclusive use of the police or fire department of the Town, provided that such use by the Town shall not interfere with the proper use of said poles, structures and fixtures by the said grantee, and that the location and character of said wires and fixtures of the said Town shall be subject to the approval of the grantee herein, and provided further that the said Town shall, and it hereby agrees, to indemnify and save harmless the said grantee from any and all

loss, damage, cost or expense to, or which may be incurred by said grantee, or to which it may be subjected by reason of or as a result of the use of said poles and structures by the Town as in this section provided.

Section 6. The said grantee agrees and binds itself, by the acceptance of this ordinance, to indemnify, keep and hold the Town free and harmless from liability on account of injury or damage to person or property growing out of the construction, improvement, maintenance, repair and operation of its lines or works, and in the event that suit shall be brought against the Town, either independently or jointly with said grantee on account thereof, the said grantee, upon notice to it by the Town, will defend the Town in any such suit at the cost of said grantee, and, in event of a final judgment being obtained against the Town, either independently or jointly with said grantee, the said grantee will pay such judgment, with all costs, and hold the Town harmless therefrom; but nothing herein contained shall be construed to render said grantee liable for the negligence of the Town, its agents, or employees or any other person or corporation.

Section 7. The rights and privileges herein set forth are granted and conferred upon the said grantee, upon the express condition and understanding on the part of the said grantee, that it will render to the public in the Town within the territory served by the said grantee, at all times during the term of this ordinance, an efficient light and power service at reasonable rates, and that it will maintain its properties, works and structures located within the Town in good order throughout the term of this grant, and the said grantee by accepting this ordinance expressly agrees that the State Corporation Commission shall have jurisdiction, to the full extent and in the manner now or hereafter during the life of this ordinance provided by law, to require the said grantee

to render an efficient service at reasonable rates, and to maintain its property in good order throughout the term of this grant, and to otherwise enforce the provisions of this section to the full extent provided by law.

Section 8. Any person who shall maliciously or wrongfully tamper or interfere with, cut injure or destroy any of the poles, wires, fixtures or other property of the said grantee, constructed and maintained in accordance with the provisions of this ordinance, within the corporate limits of the Town, shall, on conviction thereof, be fined not less than five dollars nor more than fifty dollars.

Section 9. All the rights and privileges hereby granted to said grantee may be exercised by any successor or successors or assignee or assignees of the said grantee, but said successor or successors, assignee or assignees shall be subject to all the provisions, obligations and stipulations and penalties herein prescribed.

Section 10. The rights and privileges hereby granted shall continue for the period of thirty years from and after the final passage of this ordinance, unless the same be sooner voluntarily surrendered by the said grantee, with the consent of the Council of the Town, or unless the same be sooner forfeited as provided by law.

Upon the expiration of the term of this grant and upon the termination of the rights hereby granted, by surrender, forfeiture or otherwise, all of the poles, wires, conduits, lines and other property of the said grantee in the streets, alleys or public places of the Town shall be removed from the streets, alleys and public places of said Town at the expense of the owner within a reasonable time after the expiration or termination of said rights and privileges, such time to be prescribed by the Council of the Town.

Section 11. The right is hereby granted to the grantee,

insofar as the Town may lawfully grant such right, to operate the existing poles, wires and appurtenances, constructed within the corporate limits of the Town on the date this franchise is effective, and heretofore operated as an electric light and power distribution system within the Town as a part of the electric light and power distribution system of the grantee to be constructed and operated under this franchise.

Section 12. This ordinance shall be in force from its passage.

II. That upon the approval of this ordinance by the Mayor of the Town it shall be the duty of the Town Clerk to cause to be advertised once a week for four successive weeks, in some newspaper of general circulation in the Town, the draft of ordinance contained in the foregoing sections, and in addition he shall, by such advertisement, invite bids for the privileges and rights proposed to be granted by said ordinance, which bids shall be in writing and shall be delivered to the presiding officer of the Council of the Town in open session at the day and hour of the next regular meeting of the said body to be held next after such advertisement is completed, which bids shall then be presented to the Council by the said presiding officer to be dealt with and acted upon in the manner prescribed by law for franchise grants. Said advertisement shall expressly reserve the right to reject any and all bids, and the successful bidder shall be required to pay all costs of advertising the franchise in addition to the sum bid by it.

III. This ordinance shall be in force from its passage. Passed by the Town Council of the Town of Clifton, Virginia, on the \_\_\_\_ day of \_\_\_\_\_, 1960.

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Mayor

Town of Clifton, Virginia

# PRINCE WILLIAM ELECTRIC COOPERATIVE

VIRGINIA 41 PRINCE WILLIAM

PHONE EMPIRE 8-3111

MANASSAS, VIRGINIA

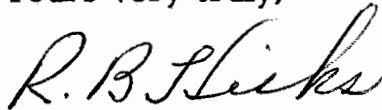
8 August 1960

Mayor W. S. Elgin  
Clifton,  
Virginia

Dear Mayor Elgin:

The Prince William Electric Cooperative, Inc., Manassas, Virginia does hereby request that it be granted an electric franchise to operate within the Town of Clifton, Virginia, as per the legal notice appearing in The Journal Messenger, Manassas, Virginia, for four (4) weeks ending August 4, 1960, and does hereby offer the Town of Clifton, Virginia, free street lighting to include all lighting equipment, maintenance and operating cost for the entire life of the requested Franchise as a concession for the said Franchise.

Yours very truly,



R. B. Hicks, Manager  
Prince William Electric Cooperative

Mayor's residence  
Clifton, Virginia  
2 August 1960

The regular monthly meeting of the Town Council of Clifton, Virginia was convened by the mayor at 8 pm, with the following members present:

W. Swem Elgin, mayor	Virginia E. Sweeny, clerk
R. R. Buckley, councilman	Ruth H. Wolford, treasurer

Minutes of the July meeting were read and approved as corrected.  
Treasurer's report is attached hereto.

The following bills were presented and duly approved for payment:

Town Sergeant, July salary/expenses	\$40.00
Deputy Town Sergeants, July salary/exp	35.00
Trash collection, July	24.00

The mayor reported that some work had been done by the State Highway Dept. in week cutting and repairing the bridge and that he hope more would be accomplished shortly.

There was some discussion of the provisions of the new ordinance on the use and carriage of guns.

There being no further business to come before the meeting, it stood adjourned at 8:30 p.m.

Respectfully submitted,

Virginia E. Sweeny  
Clerk

APPROVED:

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July Meeting - Bal on hand -

#893.12

Deposit Jul 5/60 - 20.00

#923.12

Expenses on July 15 Salary & etc.

75.00

53.40

14.90

#143.30

Bal - on hand  
Aug 1 Meeting -

#979.82

Clifton, Virginia  
8 August 1960

A special meeting of the Town Council of Clifton, Virginia was convened by the mayor at 8 pm, with the following members and visitor present:

W. Swem Elgin, mayor	Mrs. Lorena R. Selby, Acting clerk
R. R. Buckley, councilman	Mrs. Ruth M. Wolford, treasurer
Mr. R. B. Hicks, Manager, Prince William Electric Cooperative	

Minutes of the previous regular meeting were read and approved.

It was moved and seconded that the following resolution be enacted and made a matter of record:

"WHEREAS, the proposed ordinance relative to establishment of a franchise for electric services in and for the Town of Clifton, Virginia, enacted by this body 5 July 1960, has been advertised in the Manassas Journal Messenger as required by law for four successive weekly issues;

"AND WHEREAS, the following bid has been received in answer thereto from the Prince William Electric Cooperative of Manassas, Virginia, to wit: "The Prince William Electric Cooperative, <sup>inc</sup> of Manassas, Virginia does hereby request that it be granted an electric franchise to operate within the Town of Clifton, Virginia, as per the legal notice appearing in The Journal Messenger, Manassas, Virginia, for four (4) weeks ending August 4, 1960, and does hereby offer the Town of Clifton, Virginia, free street lighting to include all lighting equipment, maintenance and operating cost for the entire life of the requested Franchise as a concession for the said Franchise;"

"AND WHEREAS, no other organization has tendered any bid in answer to the invitational ordinance so advertised,

"BE IT NOW HEREBY RESOLVED that the Town of Clifton, Virginia accepts the offer of the Prince William Electric Cooperative as set forth above, and in return awards to that corporation a franchise for the period of thirty (30) years as set forth in the ordinance enacted 5 July 1960."

Motion carried unanimously.

There being no further business to come before the meeting, it stood adjourned at 8:30 pm.

Respectfully submitted,

(MRS.) LORENA R. SELBY  
Acting clerk

APPROVED:

---

W. Swem Elgin, Mayor



First Meeting of Term 1960-1962

Town Council Chambers  
Clifton, Virginia  
6 September 1960

The regular meeting of the Town Council of Clifton, Virginia was convened by the mayor at 8 pm with the following members present; having been sworn in previously:

W. Swem Elgin, mayor	Lorena R. Selby, councilwoman
Elizabeth Brown, councilwoman	Virginia E. Sweeny, councilwoman
Ruth H. Wolford, councilwoman	

Minutes of the August meeting were read and approved.

It was moved and seconded that Mrs. Sweeny be appointed clerk of the council. Motion carried.

It was moved and seconded that Mrs. Wolford be appointed treasurer. Motion carried.

It was moved and seconded that Mrs. Brown be appointed street commissioner. Motion carried.

It was moved and seconded that Raymond Padgett be appointed Town Sergeant. Motion carried.

It was moved and seconded that R. Lester Crouch and Granville Brill be appointed paid Deputy Town Sergeants. Motion carried.

The mayor administered the oath of office to the clerk-elect, treasurer-elect and street-commissioner-elect.

The matter of replacing street signs damaged by the road contractor in the spring and others since knocked down has been held in abeyance pending a ruling on the authority for the State Highway Department to do this work.

The clerk was instructed to write a letter to all residents of the Town of Clifton on destruction of public property and the standing reward for information leading to the conviction of parties guilty of such destruction. Clerk was also instructed to have new signs printed relative to the reward, to post publicly.

The mayor reported that the State Highway Department will top surface route 645 as far as Paul Brown's home.

The following bills were presented and duly authorized for payment by unanimous vote of the members present:

Town Sergeant, August salary/expenses	\$40.00
Dep. Town Sergeants, Aug salary/exp	35.00
Trash collection, August	24.00

The treasurer reported a balance on hand in the General Fund of \$700.82

There being no further business to come before the meeting, it stood adjourned at 9 pm.

Respectfully submitted,

(Mrs.) Virginia E. Sweeny, Clerk

APPROVED:

---

W. Swem Elgin, Mayor

Sept 6<sup>th</sup> 1960 -

Bal. in Bank, 777.82  
August Expenses, 99.00

\$680.82

Cash Deposit  
Aug 23/60 -

20 00

\$ 700.82

Bal. —

~~700.82~~

For Mrs. Doreen.

5

700.82

916.23

Carryover 1617.05

\$916.23 ABC

check  
still in Arlington St & Trust -  
Carter Fund - Lebsage in  
General Fund.

Town Council Chambers  
Clifton, Virginia  
4 October 1960

The regular meeting of the Town Council of Clifton, Virginia was convened by the clerk at 8 pm in the absence of the mayor, with the following members and visitors present:

R. R. Buckley, councilman	Lorena Selby, councilwoman
Elizabeth Brown, councilwoman	Virginia E. Sweeny, clerk
Ruth Wolford, Treasurer	
Calvin Millen, Clifton Volunteer Fire Department	
Edgar A. Poe, Trash Collection Contractor	

It was moved and seconded that Mrs. Selby act as chairman. Motion carried, and Mrs. Selby took the chair.

Minutes of the previous meeting were read and approved.

The treasurer reported that the books had been audited as of 18 September 1960, and the report of audit is attached hereto and so entered in the records.

There was a discussion of increasing the rate for trash collection to \$30 a month, as suggested by Mr. Poe. However, it was pointed out that the Town of Clifton had been forced to increase its liability insurance premium to cover this contract because Mr. Poe did not have an insurance certificate covering himself and employee(s). It was suggested that the Town of Clifton was willing to continue this coverage if Mr. Poe was willing to accept a slightly lower rate. It was moved and seconded that the rate paid be \$28 per month and that the contract with Mr. Poe be renewed for one year on those terms. Motion carried. Mr. Poe accepted this contract renewal, verbally.

Mr. Millen discussed the town police protection, stating that the county police want more help on Saturday night at the Firehouse, and that if the Town Council will authorize more deputies, the CVFD is willing to pay two more deputies and to pay for uniforms. These men will serve on Fire Department property only. He offered the names of Marvin Spindle and *Joseph Rizard* for approval as deputies. It was explained to Mr. Millen that the Council had already approved the appointment of more unpaid deputies at the discretion of the mayor and Town Sergeant, but that it was felt that the mayor and Town Sergeant should have the authority to choose appointees. Mr. Millen further stated that the CVFD wish to see the paid deputies uniformed and would furnish uniforms and insignia if the council would approve.

It was moved and seconded that the Town Council appoint two more deputies, to be uniformed and paid by the Clifton Volunteer Fire Department, and to serve on Fire Department <sup>property</sup> only, appointments to be referred to the mayor. Motion carried.

Mr. Millen was given a key to the Town Council Chambers so that the room may be finished and kept clean thereafter.

The matter of putting a hydrant system from Pope's Head to various parts of the town was discussed with Mr. Millen. (The mayor has been given authority previously to take this matter up with the State Highway Department and the Southern Railway.)

The following budget for FY 1961 was read. It was moved and seconded that this budget be adopted. Motion carried and the clerk will post the following:

It was moved and seconded that the mayor be authorized to appoint special police for Hallowe'en weekend as deemed necessary by himself and the Town Sergeant. Motion carried, unanimously.

It was moved and seconded that the following bills be approved for payment, and the motion carried unanimously.

Town Sergeant, September salary/expenses	\$40.00
Deputy Town Sergeants, Sep sal/expenses	35.00
Trash collection, September	28.00
Treasurer, salary July-September	15.00
FICA, State of Virginia, July-September	14.40

There being no further business to come before the meeting, it stood adjourned at 8:57 pm.

Respectfully submitted,

*V. E. Sweeney*  
(Mrs.) Virginia E. Sweeney  
Clerk

APPROVED:

*Mrs. Lorena R. Selby*  
(Mrs.) Lorena R. Selby, Chairman

CHILTON, Virginia  
Sept. 18, 1960

We have Audited The Town  
Books in the hands of The  
Treasurer, Mrs. Welford,  
and find The Books to be  
Correct with a final  
Balance \$1518.08 in  
The National Bank of  
Fairfax and \$1497.41  
on deposit in a Savings  
account with The  
Arlington Fairfax Old  
Town Co. Fairfax, Va.  
Branch. This Audit  
Covered the period in  
which Mrs. Welford has  
been Treasurer.

Robert M. O'Connell

The following budget for FY 1961 was adopted by the Town Council at its regular monthly meeting.

Clerk

ESTIMATED EXPENDITURES - GENERAL FUND

Trash collection	\$ 360
Dumping contract	25
Purchase of Auto License Tags	40
Fire protection & Chambers maintenance	120
Police - salaries & expenses	1200
Treasurer, salary	60
FICA, State of Virginia	180
Stationery and supplies	75
Insurance	80
Community recreation	25
Contingent Fund	970

TOTAL EXPENDITURES

\$ 3135

ESTIMATED INCOME - GENERAL FUND

ABC receipts	\$ 900
Auto License Tag sales @ 10.00	750
Beer sales license	5
Contingent Funds carried over	1480

TOTAL INCOME

\$ 3135

NOTE: The above budget does not include funds deposited for the benefit of the Park Fund, which total \$581.18.

4 October 1960

# THE TOWN OF CLIFTON

CLIFTON, VIRGINIA

## PROPOSED BUDGET - FISCAL YEAR 1961

### ESTIMATED EXPENDITURES - GENERAL FUND

Trash collection	\$ 360
Dumping Contract	25
Purchase of Auto License Tags	40
Fire Protection & Chambers Maintenance	120
Police, salaries & expenses	1200
Treasurer, salary	60
FICA, State of Virginia	180
Stationery and Supplies	75
Insurance	80
Community Recreation	25
Contingent Fund	970

TOTAL EXPENDITURES

\$ 3135

### ESTIMATED INCOME - GENERAL FUND

ABC Receipts	\$ 900
Auto License Tag Sales @ 10	750
Beer Sales License	5
Contingent Funds carried over	1480

TOTAL INCOME

\$ 3135

NOTE: The above budget does not include funds deposited for the benefit of the Park Fund, which total \$ 585. — 581.18

1497.41  
916.23  

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581.18

The Tower Treasure  
House on the Cliff  
Mystery of Cabin 10  
Hidden Harbor  
Mystery

Hidden Sign Post  
Mystery of Cabin  
Clue of the Book  
Phantom Mystery



On Bank Jan 11 - Oct 11 - 60 -  
\$1,400.65

Sal &  
Expenses - ~~ct~~ <sup>fr</sup> 389.394  
Mar. 1. \$ 148.50

Balance of  
in Bank -  
~~Nov~~ Nov 6/60 -

\$1,252.15

Mrs. Lively.

Town Council Chambers  
Clifton, Virginia  
1 November 1960

The regular meeting of the Town Council of Clifton, Virginia was convened by the mayor at 8 pm with the following members present:

W. Swem Elgin, Mayor

Elizabeth Brown, councilwoman

Lorena Selby, councilwoman

Ruth Wolford, councilwoman, treasurer

Virginia Sweeny, councilwoman, clerk

Minutes of the October meeting were read and approved.

The following bills were presented and duly approved for payment by unanimous vote of the members present:

Town Sergeant, October salary/expenses	\$ 40.00
Deputy Town Sergeants, Oct sal/exp	35.00
Trash collection, October	28.00
Special Hallowe'en Police Duty	<u>45.50</u>
R. Lester Crouch 16 hours	
M. Spindle 10½ hrs	
R. Padgett 15 hrs	
J. Revard 4 hrs	
C. Millen 8½ hrs (unpaid)	

The clerk was instructed to write an item for the Manassas Journal Messenger expressing appreciation for the cooperation of police and citizens on Hallowe'en, also to write letters to each of the special deputies thanking them for their services.

The mayor reported on efforts to effect the proposed hydrant system, and on the possibility of getting more sodium vapour lights from the Prince William Electric Coop.

There was a discussion of what might be done about cars parking on the sidewalks or obstructing streets.

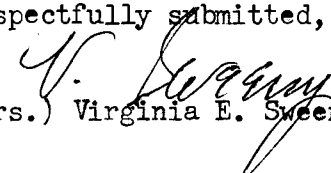
The matter of an outhouse being built too close to the property line of the McMullen house was discussed, and the mayor will refer this matter to the Health Department.

It was announced that the county will bring in a trash truck once a month for two hours for people in the surrounding countryside if the Town of Clifton will furnish a parking space. It was suggested that the Fire Department be asked whether this could be done on their parking lot.

The treasurer reported as attached - balance on hand this date \$1,400.65.

There being no further business to come before the meeting, it stood adjourned at 8:50 pm.

Respectfully submitted,

  
(Mrs.) Virginia E. Sweeny, Clerk

APPROVED:

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W. Swem Elgin, Mayor

1960 -

Sept 4 Meeting - Bal on hand in Fx Bank  
\$1518.05

Cash on hand 15.00 —

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Nov 1 Meeting 1518.05

Bank deposit Oct 11/00 = 15.00  
\$1533.05

Expenses, for October = 132.40  
#383 through Bal \$1400.65  
#388

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Miss Sweeney

Town Council Chambers  
Clifton, Virginia  
6 December 1960

The regular meeting of the Town Council of Clifton, Virginia was convened by the clerk at 8 pm, with the following members present:

Mrs. Lorena R. Selby, chairman      Mrs. Elizabeth Brown, councilwoman  
R. R. Buckley, councilman      Mrs. Virginia E. Sweeny, clerk  
Mrs. Ruth H. Wolford, treasurer

It was moved and seconded that Mrs. Selby act as chairman in the absence of the mayor. Motion carried.

Minutes of the previous meeting were read and approved.

Mrs. Selby reported that the Clifton Volunteer Fire Department had given permission for the county trash truck to park on their lot. Mrs. Donahey was to contact interested parties, and the Health Department.

Treasurer's report is attached hereto, showing balance on hand of \$1,255.15.

The following bills were presented and duly approved for payment by unanimous vote of members present:

Town Sergeant, November salary/expenses	\$40.00
Deputy Town Sergeant, November sal/exp	30.00
Trash collection, November	28.00
Journal Messenger for reward posters	8.00

Mr. Buckley called attention to the Christmas party for the community being planned for 22 December. It was moved and seconded that \$15 be appropriated for this purpose, and check forwarded to Mr. Patrick Clifford. Motion carried.

Mr. Buckley reported that the mayor wanted the Town Council to finalize an ordinance on parking within the Town of Clifton, and presented a tentative draft drawn by himself and another drawn by the clerk. After some discussion the two versions were combined and reconciled. It was moved and seconded that the following ordinance be adopted and posted by the clerk:

#### AN ORDINANCE TO REGULATE PARKING OF VEHICLES

Be it ordained by the Council for the Town of Clifton, Fairfax County, Virginia, this 6th day of December 1960, that on and after this date the parking of motor or other vehicles in or adjacent to the public streets and roads within the said Town of Clifton shall be regulated as prescribed herein.

Motion carried unanimously.

*It was*  
~~Mrs. Brown~~ reported that the Health Department had inspected the outhouses near Mrs. MacMullen's home, and had ordered one of them moved.

There being no further business to come before the meeting, it stood adjourned at 9 pm.

Respectfully submitted,

*V. E. Sweeney*  
(Mrs.) Virginia E. Sweeny  
Clerk

APPROVED:

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(Mrs.) Lorena R. Selby, Chairman

Section 1. No vehicle shall be parked in such a manner as to impede traffic on the streets and roads, prevent use of the sidewalks, or prevent the use of any private right-of-way or driveway.

(1) Vehicles shall be parked parallel to street or roadside.

(2) No vehicle shall be parked within fifteen (15) feet of any intersection.

(3) No vehicle shall be parked in violation of parking signs erected by the police of the said Town.

(4) No vehicle shall be parked for more than seventy-two (72) consecutive hours.

Section 2. Anyone found guilty of violating any one of the foregoing provisions of this ordinance shall be fined not more than twenty-five dollars (\$25.00) or imprisoned not more than five (5) days, or both, for each such offense.

Section 3. If any of the provisions of this ordinance shall be held to be invalid by a court of jurisdiction, the other provisions hereof shall remain valid and in full force.

Nov. 2 1960.

Balance in Bank at Fairfax National -  
\$1252.15

Dec. 6/60 -

Salary & Expenses. #395 -

#396 - #397 - #398 (Printing exp)

Donation for Christmas Party #399 - Total \$121.00

Bal to Jan 1/61

\$1131.15

Resp - Self-milled Jan 3/1961

R. Welford.